



**MINUTES OF THE BOARD OF GOVERNORS  
PUBLIC SESSION No. 10  
held on Wednesday March 13, 2002 at 6:00 p.m.  
at the Cranbrook Campus**

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Present: Darrell Bethune, Elected Faculty Member  
Janice Bradshaw, Appointed Member  
Pam Catsirelis, Elected CUPE Member  
Bruce Fairley, Appointed Member  
Darko Filipic, Elected Student Member  
Kathy Hagman, EDCO Chair  
Gisele Kitchen, Elected Student Member  
Bob Langin, Appointed Member  
Len Luders, Appointed Member  
Chris Ondrik, Appointed Member  
Nick Rubidge, President and CEO

Regrets: Denice Louie, Chair  
Dave McAnerney, Appointed Member  
Cindy Brunel, Appointed Member

College: Marianne Dakin, Board Assistant  
Denis Kielly, Human Resources Director  
Donna Lomas, Dean of Instruction  
Toni O'Keeffe, Communications Director  
Heather Schneider, Senior Instructional Officer  
Lynne Shewchuk, Bursar  
Pat Bowron, Manager of International Partnerships and Development  
Jason Colombo, President of CUPE Local 2773  
Velma McKay, President of Faculty Association

Visitors: Jennifer Hanks, EK Radio

### **10.1 Welcome and Order of Business**

Ms. Bradshaw, the Board's Vice Chair, took the Chair and called the meeting to order. She expressed the regrets of the Board Chair, Denice Louie, and members Cindy Brunel and Dave McAnerney. She welcomed the visitors and called for round table introductions.

Amendments to the agenda: add 10.4 a) Budget Letter; move 10.7 to the top of the agenda. The Agenda was adopted as amended.

### **10.7 Announcements from the Private Session**

#### **a) Election of Vice Chair**

Dr. Rubidge advised that Janice Bradshaw had been elected Vice Chair of the Board, by acclamation.

## **10.2 Confirmation of the Minutes**

The minutes of the meeting of February 18, 2002 were confirmed as presented.

## **10.3 Unfinished General Business**

### a) Tuition Fees: Comparative Study

Ms. Schneider advised that the Ministry has announced it will repeal the tuition freeze on March 31, 2002. She delivered a presentation comparing tuition provincially and nationally. Dr. Rubidge noted that the Board did vote to provide increases to raise tuition and approved a differential fee structure. It still leaves the College at about the same position that we are at currently, which is approximately 58% of the provincial average.

### b) Website

Ms. Schneider informed that editing changes have been made to the Board website and it will go live tomorrow.

## **10.4 General New Business**

### a) Budget Letter

Dr. Rubidge reported that all provincial post-secondary presidents were called together on Monday for a meeting with the Minister to get clarification of government objectives and expectations with respect to the budgeting exercise. Dr. Rubidge noted that the Presidents were given their budget letters which were significantly different from those received in the past in two respects: i) for the first time ever institutions were given a three year budget and ii) the Ministry has now moved to a block funding model. While the sector as a whole has a zero budget, the College of the Rockies has a small increase in budget for the first year, but budget reductions in the next two years.

Ms. Shewchuk delivered a presentation on the new budget and compared funding for the BC system, outlined the College's FTE targets for 2001-05 and the BC system incremental FTE targets for 2002-05. She noted that it will be a challenge for the College to meet the projected FTEs while inflationary and salary and benefits pressures need to be addressed.

Dr. Rubidge reported that the College will now go into a fairly intensive planning phase and will develop a budget to present to the Board at a future meeting.

## **10.5 Reports**

### a) Chair's Report

Tabled.

### b) President's Report

Dr. Rubidge referred to his activities for the month and delivered his report, highlights of which are as follows:

- The application count is up 30 percent over this time last year; largest increases are in Health Care and University Studies. We have also seen an increase in adults seeking to access on-line training.

- The College released its strategic priorities to the communities. This was done in all newspapers throughout the region; the response so far has been very positive.
- Our on-line profile continues to grow, currently ABT on-line is full and applications for the fall look great. We are continuing to put together other on-line programs to meet the needs of the region. The College is now offering a number of courses on-line in Adult Basic Education, Applied Business Technology, Business Administration and University Studies. In addition to these, the public can also access a series of distributed learning courses (a combination of print, videos and the Internet) in Early Childhood Education, Family Child Care, Practical Nursing and Dental Assisting.
- Summer School will be going ahead this year with both Adult Basic Education classes and some University Studies classes.
- The Child Care facility is substantially completed and it is anticipated that the Community Campus Children's Society will take over the facility's management in late July or August.
- The College has been working with staff on the development of a staff code of conduct. It is anticipated that the final document will be presented to the College planning group next week.
- We are preparing our spring visits to the region's high schools; this year faculty will accompany our recruitment and application team. This will be the first time the College will take applications at the high schools in the East Kootenay.
- The College of the Rockies continues to be involved in a public education project on Joseph Creek. Dr. Betty Mosher and the Biology 204 Ecology class worked with local elementary school children last semester to present the Non-point Source Pollution project to the community. Non-point source pollution comes from all the small things we do around the city which contribute to conditions within Joseph Creek. In most cases, people are unaware of the problems. This project began in the fall of 1998 and has been run in association with the Ministry of the Environment, Water Quality Branch in Victoria.
- The College of the Rockies has received a \$50,000 grant from the provincial government to develop a long-term facilities usage plan for the institution. The funding will be used to identify opportunities at the Cranbrook campus for future facilities expansion. The plan will look as far as 30 years into the future to determine the best use of the property and will consider opportunities for revenue generation.
- COTR received \$20,000 to conduct a study on the joint use facility in Invermere with the local high school.
- The Resident Care program in partnership with the Ktunaxa has been launched.
- Job Seekers have successfully renegotiated the College's contract with HRDC for another year.
- We have had very positive response to our two new programs that are starting this fall: Criminology and Applied Computer Certificate.
- We have received our budget from the Ministry and are assessing the full impact it will have on the College.
- We have been given two new scholarship awards courtesy of Kootenay Community Credit Union. The criteria will be determined over the next few weeks.

- Our Avalanche men's team, ranked number two going into the provincial championships, and placed fourth overall in the Province. Lee Mellor was awarded the Provincial Championship Team All star and the team was also recognized with the Fair Play award.
- Our Coach, Steve Kamps, was awarded the BC Colleges Coach of the Year for the second straight year and has been nominated for Canadian Coach of the year.
- Attendance at our Avalanche games was up 75 percent over last season.
- Our new Kimberley Centre is doing quite well. Their new Timber Framing Program is full with twelve students; we also have students on a wait list for a future Timber Framing Program. The Centre is working with the School District to collaborate on running a summer school.

c) Education Council Report

Ms. Hagman delivered her report, highlights of which are as follows:

The regular meeting of the Education Council (Edco) was held on Thursday, February 28, 2002.

Edco approved Transition Agreements of the East Kootenay Educational Partnership for both French and Spanish languages. These agreements will allow students of local high schools who take either course through College of the Rockies to apply those credits to their high school transcript. It will also allow students who take either course through high school curriculum of grades 11 and 12 to receive appropriate credit in articulated post secondary courses at the College. University of Victoria has confirmed that they will accept this as transfer credit; however, students intending to transfer elsewhere will be cautioned to check with the admissions office of receiving institutions to determine eligibility of transfer.

Subcommittee of Edco, the Curriculum and Articulation Standing Committee, also met on February 28. They reviewed 13 course outlines and recommended four of them for approval. Edco subsequently approved course outline BUAD 241 Local Government Services in BC, ACC 130 Interpersonal Skills, BUAD 103 Introduction to Business and COMP 155 Database Management. The last three courses comprise part of the new Applied Computer Certificate Program, while BUAD 241 is within the Local Government: Intermediate Certificate Program.

Edco reviewed the 16 Point Proposal for Carpentry Apprenticeship and received an update on the Diploma in Criminal Justice, this being the final submission to the Ministry.

The previous Board Member on Edco has now resigned from the Board, so the Board may wish to appoint a new representative.

The next regular meeting of Edco is scheduled for March 21, 2002. Meetings begin at 5:30 p.m.

Ms. Bradshaw suggested the Board members consider this vacancy and discuss it at the next meeting.

## **10.6 Correspondence**

None

## **10.8 Information and Good of the Institution**

### a) Ombudsman Report

Dr. Rubidge advised that the Ombudsman periodically provides reports regarding complaints and investigations. For the period October 1 to December 31, 2001 there was one complaint against the College but no investigation because the complaint was withdrawn.

### b) Good of the Institution

Mr. Langin stated he had occasion to spend some time at the hospital lately as a visitor and was extremely impressed with the assistance given by the student nurses.

Ms. Ondrik responded that although the students can be a lot of work for the nurses, they are very pleased to have them at the hospital. The patients reap tremendous benefits because of the social interaction and extra "TLC" the students provide.

Mr. Luders complimented those responsible for the transition agreements.

Ms. Kitchen announced that the Student Union is sponsoring a St. Patrick's Day dance and the students from the Event Management program are organizing it. The proceeds are going to the Muscular Dystrophy Society.

Ms. Schneider offered congratulations to Pat Pearson, a faculty member, and Jason Colombo, a CUPE member, Cranbrook campus, who have been nominated for the 2002 C2T2 Educational Technology Awards. Pat has been developing online versions of Applied Basic Technologies courses; Jason has been helping Access Services staff incorporate Internet and intranet technologies into their service to students.

Sandi Lavery, Adele Thompson and Steve Kamps, Cranbrook Campus, Human Kinetics Program, with assistance from Chris New and the Athletics Department, organized the Kootenay Regional Sport and Fitness Conference for April 19 and 20 at the Cranbrook campus. The conference is designed for coaches, trainers, athletes, educators, health professionals and interested members of the community and will have 32 different sessions plus a keynote by Laura Farres.

Richard Hewko and Jim Bailey, Cranbrook campus, had 25 participants in their spaghetti bridge-building contest. The winning bridge held 50 lbs. Thanks go to the students who participated and the event's corporate sponsors.

Ms. McKay informed that the Faculty Association in conjunction with the College's guest lecture fund and with the generosity of the Pulp and Paper Workers of Canada who brought him to Cranbrook, brought Seith Klien to speak at the College on the Alternative Budget. Further information can be accessed at [www.policyalternatives.ca](http://www.policyalternatives.ca).

Ms. Bradshaw remarked that she had occasion to be on the same flight recently with the Men's Avalanche team. They conducted themselves very well and are a credit to the College.

## **10.9 Adjournment**

The meeting adjourned at 7:15 p.m.

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Janice Bradshaw, Meeting Chair