

English Fundamental Level 6 - ENGL 060

Access Education/Upgrading for Academic and Career Entry

Course Outline

COURSE IMPLEMENTATION DATE:	Pre 1998
OUTLINE EFFECTIVE DATE:	September 2017
COURSE OUTLINE REVIEW DATE:	March 2022

GENERAL COURSE DESCRIPTION:

ENGL 060 is a Fundamental Level 6 Adult Basic Education English course which prepares students to meet the demands of Intermediate Level English courses. ENGL 060 is designed to enable students to function more effectively in educational, work and personal situations. Skill areas are integrated and include reading, writing, strategies for communication and learning, as well as critical thinking. An integrated approach also assists learners to acquire a better understanding of themselves, their communities and their participation in Canadian society by using real-life materials, activities and experiences in their studies, which students then can apply in their daily lives. Desired results include improved self-confidence, self-reliance and self-evaluation.

Program Information: ENGL 060 provides students with the skills necessary to enter English Intermediate level (ENGL 070).

Delivery: This course is delivered face-to-face in a directed studies self-paced format.

ABE Credits: None

Hours for this course: 30 hours

Typical Structure of Instructional Hours:

Instructional Activity	Duration
Lecture Hours	
Seminars / Tutorials	
Laboratory / Studio Hours	
Practicum / Field Experience Hours	
Other Contact Hours – Self paced	30
Total	30

Practicum Hours (if applicable):

Type of Practicum	Duration
On-the-job Experience	N/A
Formal Work Experience	N/A
Other	N/A
Total	N/A

Course Outline Author or Contact:

Leanne Caillier-Smith, MEd

Signature

APPROVAL SIGNATURES:

Department Head
Joy Brown
E-mail: jbrown3@cotr.bc.ca

Dean of Trades and Technology
Dr. Jack Moes
E-mail: jmoes@cotr.bc.ca

Department Head Signature

Dean Signature

EDCO

Valid from: September 2017 – March 2022

Education Council Approval Date

COURSE PREREQUISITES AND TRANSFER CREDIT:

Prerequisites: Students must have successfully completed ENGL 050; or College of the Rockies assessment; or students must demonstrate capability to successfully complete the course learning outcomes in English Skills 001.

Corequisites: None

Flexible Assessment (FA):

Credit can be awarded for this course through FA Yes No

Learners may request formal recognition for flexible assessment at the College of the Rockies through one or more of the following processes: External Evaluation, Worksite Assessment, Demonstration, Standardized Test, Self-assessment, Interview, Products/Portfolio, Challenge Exam. Contact an Education Advisor for more information.

Transfer Credit: For transfer information within British Columbia, Alberta and other institutions, please visit <http://www.cotr.bc.ca/Transfer>.

Students should also contact an academic advisor at the institution where they want transfer credit.

Prior Course Number: N/A

Textbooks and Required Resources:

Textbook selection varies by instructor and may change from year to year. At the Course Outline Effective Date the following textbooks were in use:

BC Reads: Adult Literacy Fundamental English Reader 6 and course pack 6, BC Campus Open Ed.

Please see the instructor’s syllabus or check COTR’s online text calculator

http://www.cotr.bc.ca/bookstore/cotr_web.asp?IDNumber=164 for a complete list of the currently required textbooks.

LEARNING OUTCOMES:

Upon the successful completion of this course, students will demonstrate the ability to

Reading	Writing	Skills and Strategies for Learning
<ul style="list-style-type: none"> • read and discuss selected short stories, articles, poetry, songs, etc. • summarize short stories, articles, video and audio • recognize and make inferences and draw conclusions • argue for and against ideas in discussions and written assignments • read and critically discuss a variety of materials in terms of purpose, cause and effect, logic, fact and opinion, character analysis, point of view (including validity of on line source) • recognize comparison and contrast, outcome and sequence • identify and discuss writer’s point of view • appraise validity of material from own experience • evaluate own comprehension, through self-reflection, relate to previous knowledge • use common reference materials such as dictionary, thesaurus, atlas, computer search engines • locate information using guide words, headings, glossary, 	<ul style="list-style-type: none"> • respond to selected material after reading, viewing and listening • use a variety of processes for organizing writing (i.e. brainstorming, outlining, mapping, etc.) • write expanded paragraphs with more sophisticated detail and vocabulary • produce coherent paragraphs including expository paragraphs • summarize a writing sample (article, short story, etc.) • write business letters using standard format • use a broad range of punctuation including quotations and semi-colon • use a variety of simple, compound and complex sentences in written paragraphs • identify and correct fragments and run-ons in writing • use subject/verb agreement and consistent verb tense • use standard pronoun reference and agreement 	<ul style="list-style-type: none"> • manage time and meet goals • use a variety of test-taking strategies • develop strategies to enhance capacity as a learner (i.e. stress management, time management, problem solving) • establish purpose for listening and/or viewing • use inferential thinking skills • distinguish between conversational (colloquial) and more formal (standard) spoken language • give concise, purposeful explanations • use critical thinking skills to determine validity of information <p>COMPUTER SKILLS</p> <ul style="list-style-type: none"> • word process a document (create, edit, save, retrieve and print)

<p>table of contents, index, computer menu, etc.</p> <ul style="list-style-type: none"> • use structural analysis (e.g. roots, affixes, syllabication, stress, compound words, contractions) 	<ul style="list-style-type: none"> • use commas correctly in written work • use apostrophes correctly to show possession • use a dictionary as a spelling tool • use a thesaurus to locate synonyms • edit written work 	<ul style="list-style-type: none"> • use a variety of search strategies to find relevant information
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For a complete list of the articulation learning outcomes of this course, please refer to the Adult Basic Education in British Columbia's Public Post-Secondary institutions: An Articulation Handbook located at <http://www.aved.gov.bc.ca/abe/handbook.pdf>.

COURSE TOPICS:

Decoding

- Word attack & phonics

Reading & Comprehension

- Short stories, plays, essays, short novels
- Connotation & Denotation
- Relevance V Irrelevance
- Written Viewpoint – Bias
- Debating for-against
- Research skills & tools

Writing

- Mechanics & Spelling
- Apostrophes & Possessives
- Expression, Structure, Spelling
- Brainstorming, Outlining, Mapping
- Composition & Content
- Narrative, Descriptive, Expository Paragraphs
- Summaries & Paraphrasing
- Essays
- Business Letters & Resumes
- Application Forms

Personal Learning

- Time Management & Goal Setting
- Speech Craft & Oral Presentations
- Strategies for Success

See instructor's syllabus for the detailed outline of weekly readings, activities and assignments.

EXAM POLICY:

Students must attend all required scheduled exams that make up a final grade at the appointed time and place.

Individual instructors may accommodate for illness or personal crisis. Additional accommodation will not be made unless a written request is sent to and approved by the appropriate Department Head prior to the scheduled exam.

Any student who misses a scheduled exam without approval will be given a grade of "0" for the exam.

COURSE GRADE:

COM	Completed to defined standard
NCG	No Credit Granted

In order to move from one English level to the next, the student must complete the listed outcomes identified for the course. Once the outcomes have been met, the student will receive a **COM** (complete) mark on his or her Record of Training (ROT).

ACADEMIC POLICIES:

See www.cotr.bc.ca/policies for general college policies related to course activities, including grade appeals, cheating and plagiarism.

COURSE CHANGES:

Information contained in course outlines is correct at the time of publication. Content of the courses is revised on an ongoing basis to ensure relevance to changing educational, employment, and marketing needs. The instructor will endeavour to provide notice of changes to students as soon as possible. The instructor reserves the right to add or delete material from courses.